

Minutes - LMJS Board Meeting

June 9, 2008

Attendees: Karen Andrews, Jim Buck, Marie Gee, Corey Flynn, Celina Hennessey, Len Goldman, Patrick McKinney, Juliann Sum, Jack Zakarian

- Approval of last month's minutes
 - Approved
- Treasurer's Report - Jack
 - This month, after TTT, the Club's total income has exceeded total expenses.
 - Club should review the types of events we sponsor and consider if they meet our community based mission and whether we want to continue them
- Membership - Marie
 - Current count of member units is 217.
- Publicity/Social Activities – Karen/All
 - Intermediate Running Program – 25 people are signed up. The class starts on June 17th. Approx. 75% of attendees are members.
 - Summer potluck is tentatively scheduled at John Windle's house. The date is set for August 16th but the time has to be confirmed; probably the afternoon timeframe. LMJS will provide an entrée, drinks and salads. We'll ask the guests to bring side dishes and desserts.
 - SF Marathon teams – We have 11 people signed up for the race thus far.
 - Another race being looked at is the Marin Trail Relay on September 20th instead of the Saturday fun run. Karen needs to look into the logistics of the race and if there's any interest from members. This race is unsupported, i.e., no aid stations.
 - The Saturday fun runs will take a break in the month of August since we will be over with the training for the SF Half Marathon.
 - RRCA Report – Juliann requested an additional \$300 reimbursement for the expenses she paid for the convention trip to Cincinnati in May. The club agreed to this additional amount.
- Race Director – Jim
 - Planning for 2008 Race directors – All the 4SR race director slots have been filled except for November; there is one director open for that month.
 - May race review - There were a lot of volunteers for this race. The race directors were a little unprepared due to the race directors being new. The race results however, went very well and the directors did a good job getting the results out quickly.
 - Len ordered more ribbons and supplies for the rest of the year.
 - City of Berkeley Runners, did not attend the May race, not sure if they are still going to attend in the future.
 - Active.com and Kaiser Permanente are interested in doing something with LMJS for their health and fitness programs. Patrick will follow up with these potential future corporate programs.
- Newsletter - Celina
 - Next newsletter will be in August. Celina will be able to finish it, before she leaves for /starts school. She is still collecting articles for this edition. Articles will be due by the end of July.

- Apparel - Corey
 - The apparel sales continue to do very well.
 - Paula K-W will begin to take on the role as the new Apparel coordinator but she wants to try it out before she commits for a whole year.
 - Corey bought plastic bins for the t-shirts that will be stored at the boathouse from now on. Corey will be leaving her post this August.
- Race Volunteers – Juliann
 - Volunteers and their accumulated credits will be posted as a new report on the web
- Website – Paul
 - Paul made revisions to the site; Juliann will review and approve the changes. The website had a lot of traffic in May so we had to pay an increased amount for the additional bandwidth. This is expected to be a temporary increase and will not be a normal expense.
 - Corey's husband will take pictures and try to get another panoramic shot at the 4th Sunday race for the LMJS website.
- Run at work day – Sept. 19th
 - LMJS will again participate in this national event by hosting a run at Lake Merritt on Sept. 19 at Noon. Paula Kindinger-Wilcox will be the coordinator.
- RRCA 2009 Convention Planning Update – Len
 - No new significant activities
 - Len is working on a press release for keynote speakers, sponsorship and convention site/hotel and accommodations. The website will be updated with this info shortly.
 - We have a vendor sponsor that is donating 300 wind shirts for the convention.
- Tilden Tough Ten – Mike Zinser
 - Feedback from people attending the race:
 - Someone suggested that we needed more porto-potties; we had 4 potties. We may need to consider more potties next year.
 - One of the gates was locked and we had no key for that gate. We did not expect that gate to be locked.
 - There was a complaint of not having enough Sub 70 new t-shirts.
 - Corey will take inventory of the remaining TTT shirts and will store them at the boat house.
 - Self timers created a big problem for the finishing line and the results. The board discussed alternative options for the self timers, including not allowing self timers; having a separate finish line or no finish line for them; and wearing different colored bibs. Further discussion is needed for next year
 - A new race director is being sought to replace Mike Zinser.
 - Project plan is desirable for TTT; Mike, and other former directors will add to the plan.
 - Donation will be given to the Regional Parks Foundation for the Tilden race in the amount of \$300.
 - Mike is retiring from TTT director after two years on board; we will give him a gift certificate for \$50 and a cool max t-shirt.
- TIOYS
 - Jack sent an email to Transports and talked to Bev about sponsorship. They will be donating something for the race as they have in the past.

- We will also sign up Cytomax to be our drink sponsor. They have certain insurance and other promo requirements which we agreed to.
- Relay & LMJS Team races – Patrick
 - Tahoe Relays is June 14th. Jack wrote a check for \$250 to the Paradise running club as a donation.
- Succession Planning – Initial Dialogue
 - Len will be giving up the president position after August 2009. He is interested in creating a new position called president emeritus which he would fill.
 - The board members were polled to see who was planning to stay on or not: the people seeking their incumbent positions through 2009 are: Len, Juliann, Karen, Jack, Paul, Marie and Patrick. Paula is a candidate to replace Corey as Apparel Coordinator, and Jim would like to open his position up due to the fact that he will be away for long periods. Marie would like to open up the Membership director position. She will stay in the position if another candidate is not found or does not come forward. Len will post the open positions in the next bulletin. There were a few potential candidates mentioned for board positions that will become vacant. Those people will be contacted to see if they are interested in a board position.
 - Discussion about transition planning started in anticipation of Len's retirement sometime in the near future. The board discussed various ideas in terms of taking over the responsibilities that he has. We could distribute the tasks to more people/board members and or committees. Len will start to document the various tasks and responsibilities and that he is involved in.
 - 4th Sunday Race improvements proposal:
 - Create a committee to brainstorm how to streamline the race results, finishing line and registration, including a computerized or electronic tracking system. Paul and Marie will start the committee. Peter Murphy and Sandra Wittenbrock will also be asked to join.
 - Look into purchasing a new PA/sound system to improve communications and announcements
 - Look into possibly pre-registering racers; race chips, electronic software.
 - Look into changing from having two Co-Race Directors positions to one Race Director and one Assistant Race Director. Both positions will be given two credits each.
- Next meeting will be held on July 9th 7:30 pm at Juliann's house.